



MALAYSIA AVIATION ACADEMY



CAAi and Malaysia DCA Training Events – February/March 2012

We are hereby confirmed that the courses delivery dates for February / March 2012 as a continuation of our collaborative working with MAVA and the DCA Malaysia. The training will be delivered at the Malaysian Aviation Academy, pictured above. The focus of these deliveries will be:

Safety Management Systems 27 – 29 February 2012 Cost £1485.00

Duration 3 days

This primary level course is intended to provide participants with the skills to develop, implement, manage and assess a basic Safety Management System. The course has been based upon ICAO and the UK Civil Aviation Authority and EASA's proposed by the end of this course, delegates will be able to:

The course will include the following topics:

- Basic Safety Concept
- Regulatory framework for SMS and State Safety Programmes (SSP)
- Safety cultures and effective reporting
- Safety management policy and strategy
- Safety accountability and responsibility
- Hazard identification
- Risk analysis and control
- Risk assessment
- Safety assurance

- Safety investigation
- Safety assessment methodology
- Safety promotion

Who should attend:

Aviation personnel requiring Safety Management Systems knowledge in an aviation context, such as:
 Flight Safety Managers
 Safety Managers
 Regulators
 Government Departmental Personnel

SMS Overview for Manager 01 March 2012 Cost £495.00

Duration 1 day

This course provides a high level overview of SMS so that you may fully appreciate the benefits for you and the organisation in order to achieve an effective SMS, including the benefits of encouraging a positive safety culture.

The course will include the following topics:

- Understand what SMS is and where SMS has come from
- Understand the regulation and requirements – ICAO, EASA, UK CAA Guidance
- Fundamentals of a safety culture
- The ICAO SMS Framework – four components and twelve elements broken down
- How UK CAA is supporting its' aviation industry achieve an 'effective' SMS
- Corporate responsibility (using UK perspective as an example)

Who should attend:

This one-day course has been specifically developed with the Senior Manager in mind, i.e. Managing Directors, Finance Directors/Managers or you may be a member of the Board.

You may not be directly involved in your organisation's SMS however the overall operational risk and achieving an effective SMS may be responsibility or your are within a position that is of importance to achieving operational success.

Audit Techniques 5 – 9 March 2012 Cost £1980.00

Duration 5 Days

This course aims to demonstrate effective regulatory auditing techniques, ultimately enabling delegates to manage, plan, conduct and report a wide range of audits in support of regulatory compliance and continual organisation improvement.

Throughout the course delegates will be provided with plenty of opportunity to practise and develop audit interview and questioning techniques

Key Topics:

- Understanding the basic principles of regulatory required management systems in support of regulatory compliance and the achievement of safety
- Developing a system of effective audit process management in support of regulatory oversight or internal auditing
- Understanding the responsibilities associated with auditing
- Understanding and plan for all stages of an onsite audit approval visit
- Undertaking the planning of ongoing regulatory oversight audits; develop audit checklists and audit planning data for onsite audit activities
- Understanding the audit techniques necessary for obtaining evidence of compliance
- Learning how to objectively report audit finding
- Understanding the corrective action, verification and audit closeout processes

Who should attend:

Regulatory staff who involved in auditing as an integral part of safety oversight.
Industry staff who are responsible for internal audits

**Flight Time Limitation CAP371
Duration 2 days****14 -15 March 2012****Cost £990.00**

Delivered by the UK CAA's expert in this field this course is intended to provide participants with an insight into the complexities of Flight Time Limitations and the application of CAP371 version 4 (The Avoidance of Fatigue in Aircrews). The aims of this course are to give delegates the tools and techniques to be able to understand how the requirements are applied

Key Topics

- Fatigue awareness
- Cognitive and physical signs of Fatigue
- The changing FTL Environment
- CAP371 Definitions

Who should attend:

The course is aimed at new or experienced staff and managers in airline crewing and rostering and regulatory staff who audit against CAP 371.

Full course information is available from our website at

<http://www.caainternational.com/site/cms/coursefinder.asp?chapter=134>

CAAi Contact at Malaysia Office:

Puan Sabariah Midon, Training Coordinator, Malaysia Aviation Academy (MAVA), 2, Jalan Pekeliling 2, 64000 Sepang, Selangor, Malaysia.

Tel: 603 87779011 Fax: 603 87871550 Email: sabcaa@dca.gov.my or sabcaa@tm.net.my

Hp No: 6019 386 1204