



APPLICATION FORM FOR CERTIFICATION OF AERODROME (HELIDECK)

CIVIL AVIATION AUTHORITY OF MALAYSIA	
1. PARTICULARS OF APPLICANT	
1.1	Name :
1.2	Address :
Postal Code:	
1.3	Email Address: Tel No: Fax No:
1.4	Is the Applicant the Owner of the Helideck? YES / NO
If <u>NO</u>, provide Owner's details:	
1.5	Name:
1.6	Address:
Postal Code:	
1.7	Email Address: Tel No: Fax No:
Note: [*] Name of person[s], company or group of installation having many helidecks as Helideck Operator and that will be responsible for giving effect to the conditions of the helideck certificate.	
2. PARTICULARS OF HELIDECK	
2.1	Name of Helideck:
2.2	Geographical Coordinates: Latitude Longitude
2.3	Elevation Helideck [meters/feet]: m / ft AMSL
2.4	Location of the helideck to be inspected:
2.5	State the duration of operation in Malaysia [for mobile helideck/floaters]. Days or Months or Years

3. HELIDECK OPERATIONS	
3.1	Is the helideck to be used by Public Transport Helicopter? YES / NO
3.2	Helideck Operating hours:
3.3	Type of helicopter operating at the helideck?
3.4	The heaviest type /MTOW of helicopter landing at the helideck?
3.5	The D-value of the helideck?
3.6	The t-value of the helideck?
3.7	Is fuelling system available at the helideck? YES / NO
4. SERVICES	
4.1	Is the helideck located within controlled airspace? YES / NO
4.2	Is Helideck Radio Operator licensed or trained to be Radio Operator for the helideck? YES / NO
4.3	Is Helideck Radio Operator possessing valid licensed or training certificate? YES / NO
4.4	Is Helideck Landing Officer trained and possess valid training certificate? YES / NO
5. LOCAL AUTHORITIES APPROVAL	
5.1	Before submitting this application, the Local Authorities, should be consulted and, their approval obtained
a.	Local Authorities for sea use? YES / NO
b.	Environmental Impact Assessment? YES / NO
6. DOCUMENTATION	
6.1	Applicant shall submit together with this application form, the following:
	<ul style="list-style-type: none"> a. Helideck Operation Document [one copy]; with b. Helideck Emergency Plan [one copy]; c. Helideck Loading Analysis Report certifying the helicopter type and MTOW [one copy]; d. Receipt of Telegraphic Transfer for Certification of Aerodrome Fee.
7. DETAILS TO BE SHOWN ON HELIDECK CERTIFICATE	
Helideck Name:	
Helideck Operator:	

8. VERIFICATION

I hereby –

- a. apply for a certificate to operate the helideck [on behalf of the helideck operator above shown*]
- b. apply for a certificate to operate the helideck [mobile/floaters] for short period [less than a month]
- c. certify that the foregoing information is correct in every respect and no relevant information has been withheld.
- d. attach receipt of Telegraphic Transfer for Certification of Aerodrome Fee

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[Signature of Applicant/Owner]

Name:

Position:

Date:

.....
[Company stamp]

INFORMATION

- a. Before a helideck certificate is granted, the Civil Aviation Authority of Malaysia will require to be satisfied that the physical conditions on the maneuvering area and its environs are acceptable, that the scale of equipment and services are adequate, and that the helideck is organized, staffed and other arrangements sufficient to ensure the safe operations of the aerodrome. The requirements are set out in detail in the ICAO Annex 14 Volume II and the relevant Airport Standards Directives published and issued by the Civil Aviation Authority of Malaysia.
- b. Completed application form together with the necessary documentation required for the certification shall be submitted to the:

Airport Standards Division
Civil Aviation Authority of Malaysia
No 27, Persiaran Perdana, Precinct 4
62618 PUTRAJAYA, MALAYSIA